



MEMO

TO: Northampton Planning and development
Attn: Bruce Young, Land Use and Conservation Planner

BY EMAIL: BYoung@NorthamptonMA.gov **FROM:** Bruce Griffin

DATE: July 20, 2009 **No. pages:** 2

RE: Cost proposal
Independent review of hydrology, North Street Condominiums

Dear Bruce,

Thank you for requesting an independent project review from New England Environmental, Inc. (NEE) of the hydrological effects associated with the proposed North Street Condominiums off View Avenue and Northern Avenue in Northampton. We understand that an NOI proposing 23 new dwelling units and associated site work within the 100-foot buffer zone of Bordering Vegetated Wetlands is under review by the Northampton Conservation Commission. We understand further that the Commission has determined that the proposed stormwater management system complies with the Massachusetts Stormwater Management Regulations. We are cooperating with Doucet & Associates, Civil Engineers (Doucet), in preparing this proposal and reviewing the hydrological aspects of the project. Resumes for three professionals who would participate in this review are attached. Please consider the following scope of work and cost proposal.

Scope of Work

- NEE will conduct a site review of the property to characterize the wetland resource area, and to assess slopes, soils, and other conditions pertinent to site hydrology. The site review will be coordinated with Conservation staff and the Chair of the Conservation Commission to enable their participation, if desired.
- Doucet will review the Stormwater Drainage Report submitted by The Berkshire Design Group, Inc. in order to predict post-development changes in the hydrology to the site.
- NEE and Doucet will prepare a written report for the Conservation Commission describing anticipated site adjustments to changed hydrology.
- NEE will attend one night meeting with the Conservation Commission, and will be prepared to provide an oral report with appropriate visual materials.

Timing

NEE will complete the site visit within one week of receiving acceptance of this proposal, provided



NEW ENGLAND ENVIRONMENTAL, INC.

ENVIRONMENTAL CONSULTING SERVICES



this aligns with staff and Chair schedules. The written report will be submitted within one week of our site review.

Fees

The cost to complete the site and document review, submit the report, and present our findings at the public hearing is **\$3500.00**.

This is a lump sum cost based on the above scope of work. If additional tasks are required, or site conditions warrant, NEE will complete this work on a time and materials basis. Additional work will not be conducted unless discussed and approved by the Commission.

NEE requires your signed acceptance to initiate this project. This proposal is valid for a period of 90 days from receipt. Following this period, the costs and associated time may need to be adjusted. Any additional work requested beyond this scope will be billed on a time and expenses basis.

It is our understanding that all communication is exclusively with the Commission and its agent, unless otherwise directed, and that our fees will be paid by the City of Northampton. Once our work is completed, we will submit an invoice to the City. Payment is required within 30 days of invoicing.

Thank you for the opportunity to provide you with this cost proposal.

Sincerely yours,
New England Environmental, Inc.

Bruce Griffin, PWS
Senior Scientist

Acceptance of Cost Proposal:

Name: BRUCE W. YOUNG

Title or Authority: LAND USE AND CONSERVATION PLANNER

Date: JULY 31, 2009

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